

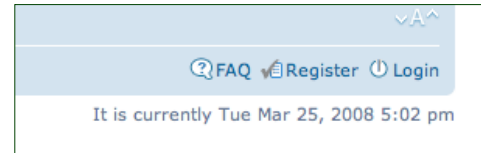


Quick-start Guide for Utilizing the new Casablanca Forum (Message Boards)

1. Our new Forum website has a new address (URL) <http://casablancaforum.us/>
(I recommend you add this new site to your bookmarks)

2. Register as a new member -

In the upper right corner click on 'Register' and follow the prompts to add your information. We strongly encourage you to register with your real name, be it first name or first name and last name initial or both first and last names - this way we keep a true sense of who we are addressing and not some pseudonym. Once your registration is successful, log in (also in upper right corner) and then go to the 'Board Index'.



This is our new 'main menu'

The screenshot shows the main menu of the Casablanca Forum. At the top, there is a navigation bar with the forum logo, name, and a search bar. Below this, there are links for 'Board index', 'User Control Panel', 'FAQ', 'Members', and 'Logout'. The main content area is divided into three sections: 'NEWS & INFORMATION', 'CASABLANCA EDITING SYSTEMS', and 'EXTRA RESOURCES FOR OUR GREAT CUSTOMERS'. Each section contains a list of topics with columns for 'TOPICS', 'POSTS', and 'LAST POST'.

NEWS & INFORMATION	TOPICS	POSTS	LAST POST
Welcome! Glad you made it to our new Casablanca Forum! Please read this folder for pertinent data and registration instructions to join the community!	1	1	by chetd on Mon Mar 24, 2008 6:12 pm
Official News Your source for the latest official information from MacroSystem US	1	1	by chetd on Mon Mar 24, 2008 5:53 pm
Current Software Versions Click here to find the latest version of all Casablanca software			

CASABLANCA EDITING SYSTEMS	TOPICS	POSTS	LAST POST
Questions, How Tos and Tips For all questions & tips related to Casablanca video editors.	2	6	by LouBruno on Tue Mar 25, 2008 5:03 pm
User Group Meetings, Training and Events Learn more about your Casablanca at these events	3	3	by chetd on Tue Mar 25, 2008 11:42 am
CB Paint Motion effects, video paint and graphics package	0	0	No posts

EXTRA RESOURCES FOR OUR GREAT CUSTOMERS	TOPICS	POSTS	LAST POST
Sample Videos & Highlights A place to share sample video projects	2	2	by FireDude on Mon Mar 24, 2008 9:19 pm
General Video Topics			No posts

3. Click on 'User Control Panel' and then 'Profile'

Please take a few minutes to add the information you wish to be shared with others when they access your profile, as well as the information you want displayed on your Signature. As you may know, this is a tool that helps others on the Forum to help you (when they know what equipment & software you are working with)

You may also wish to adjust the personal settings under the 'Board Preferences' setting. At any time you wish to get back to the Board Index (or main menu) click on the Board Index link (or the Casablanca icon at the upper right of the Forum).

Some Simple Operations

Replying to an existing post

When you see a post you would like to reply to, simply click on the 'POST REPLY' button at the top left of that thread/forum.

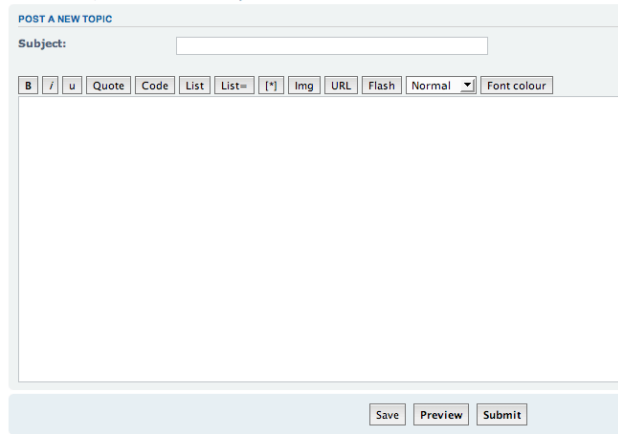
You will note you have a lot of new features you can use to write your reply (from Bold, colors, sizes, etc). I recommend going 'light' on the effects – but I leave artistic license to you 😊

The new Forum (Bulletin Board)



The screenshot shows a forum interface. At the top left is a red button labeled 'POSTREPLY' with a small icon. To its right is a search box with the text 'Search this topic...' and a 'Search' button. Below this is the title 'The new Forum (Bulletin Board)' in blue. Underneath, it says 'by chetd on Mon Mar 24, 2008 8:38 pm'. The main text of the post reads: 'Feel free to ask questions, suggest ideas for our new Online Home here...'. Below the text is a signature: 'Regards, Chet'. At the bottom, the user's name 'Chet Davis' is listed, followed by their title 'Vice-President, Marketing & Sales' and company 'MacroSystem US'.

Questions, How Tos and Tips



The screenshot shows a web form titled 'POST A NEW TOPIC'. It has a 'Subject:' label followed by a text input field. Below the input field is a rich text editor toolbar with buttons for Bold (B), Italic (I), Underline (u), Quote, Code, List, List=, [*], Img, URL, Flash, Normal (with a dropdown arrow), and Font colour. Below the toolbar is a large text area for the message content. At the bottom of the form are three buttons: 'Save', 'Preview', and 'Submit'.

Posting (starting) a new topic

Select the proper folder or topic area to post your question or item and then click on the 'NEWTOPIC*' button.

You can now enter your subject and the text of the message in the box below is. Note you have several formatting choices but can simply add a plain text post as well. Again, I recommend going 'light' on the effects to ensure your message is conveyed clearly.

One nice, new feature is the ability to preview your post prior to final posting – you are presented with a preview of your message along with the field beneath it to make any changes prior to clicking on the 'Submit' button which sends your post to the Forum.

What about our previous posts and personal data?

Previous Posts

Unfortunately there is no discernible method for importing any of the content over to this new forum, at least not automatically. Since the previous Forum application no longer even has a company that supports it we have very little means to access any of that - let alone the fragility of the contents of the previous forum (as you know we cannot search prior to a certain date on that system and cannot access other posts).

The only method that is available at this time to us is for folks to copy and paste over the posts that were most valuable to them as well as we build a new base of knowledge here. As we migrate from our previous forum to this new cyber-home, I invite you to copy and paste the most helpful posts from our old home to this new one as a means to pass on the valuable assistance we can continue to share in our community!

Personal Data from Previous Forum

None of the member data (Name, Member Number or # of Posts) is transferable... You have a new number. The number of posts I am afraid is lost as well. I appreciate how that is an honorable distinction but I am certain that those folks who have become an integral, valuable part of our previous online incarnation will stand out again on this new Forum with their gracious & generous posts of assistance.

I have been asked what will happen with the old Forum website?

I plan to keep the previous Forum open for the near future and then 'sunset' it as we rebuild our community here. After a short time I will make the previous Forum a read-only situation where folks can still access the information contained there but move them to this new site for posting as I believe that is the best way to being our new home here

New Features / Benefits of this new Forum

- Our new forum has a powerful search function – once we have more topics/posts loaded this will be a very helpful tool.
- I also like that when you come to the Forum, you can not only view the Board Index, but can also choose to view unanswered posts, new posts and active topics (each selected at the top of the Forum threads)
- You can now add JPEGs (photos/images) you wish to share with others, but you are not uploading these images to our new Forum – rather you are adding the web address (URL) where that image is already posted and it will display in your post!



New Features / Benefits of this new Forum (continued)

- You can add color to your text in your postings for emphasis as well as the smiley's, etc.
- There are thorough Private Message capabilities in the new Forum. Click on your User Control Panel and then select 'Private Messages' for details and your choices.
- You can subscribe to a conversation, this enables you to receive an email if someone posts an answer to your question or a response to an on-going dialogue that you are keenly interested in.
- Lastly for now, this new Forum software has the ability for members to add an 'Avatar'. This is a graphic, most commonly a photo of them self. I have disabled this feature for now and may reconsider making this a capability. You will see there is already dialogue about this and other possible features for our new online home.

If you have further questions, comments or suggestions about our new Forum - you can send me a Private Message (on our new Forum) or post a New Topic if it is of general concern.

See you online at www.casablancaforum.us!

Regards,

Chet Davis
Vice-President, Marketing & Sales
MacroSystem US